



GUILDFORD
B O R O U G H

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Dear Councillor

CORPORATE GOVERNANCE & STANDARDS COMMITTEE - 11 APRIL 2024

Please find attached the following:

Supplementary Information Sheet (Pages 1 - 18)

Yours sincerely

John Armstrong, Democratic Services and Elections Manager
01483 444102

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CORPORATE GOVERNANCE AND STANDARDS COMMITTEE

11 APRIL 2024

SUPPLEMENTARY INFORMATION

AGENDA ITEM 4: DECISION AND ACTION TRACKER

Updates:

On page 19 of the agenda, in relation to the actions raised as part of the consideration at the 13 March 2024 meeting of the item on Month 10 Financial Monitoring 2023-24, the Committee is asked to note the following update:

Decision/Action requested	Update on implementation
(d) To re-circulate the Monitoring Officer's <i>advice</i> to councillors in respect of the disclosure to councillors of the list of capital assets being considered for possible disposal.	<p>Unfortunately, the Monitoring Officer was not present at the 13 March meeting to clarify this point. The Monitoring Officer had actually been asked to provide some advice to officers, rather than councillors, regarding this matter.</p> <p>The advice was that the information regarding the list of individual assets under consideration as part of the asset disposal strategy was commercially sensitive and was, at this stage, part of a discussion list being considered by the Financial Recovery Executive Working Group (FREWG). It was acknowledged that we would normally share exempt information with councillors provided they can establish a need to know. In this case, however, because it is a list currently under consideration by the cross-party FREWG, a genuine need to know does not exist at this stage and that, in any event, the Executive would be making the final decision as to the disposal of all individual assets and the reports relating to those decisions would be made available to all councillors.</p>

AGENDA ITEM 6: GUILDFORD BOROUGH COUNCIL AND WAVERLEY BOROUGH COUNCIL - PROPOSED NEW COUNCIL PROCEDURE RULES

At its meeting held on 8 April 2024, Waverley's Standards & General Purposes Committee also considered this matter and have recommended the adoption of the proposed new Council Procedure Rules to Waverley's full Council meeting subject to the following amendments:

- (a) CPR 2.3 - Election of the Mayor and Appointment of the Deputy Mayor (page 104 of the agenda): Amend the second paragraph so that it reads as follows:

“The current Mayor will preside over the election of their successor, unless they are unable to do so, in which case the current Deputy Mayor will do so. If the Deputy Mayor is ineligible to do so, due to the principle that a Councillor should not preside over their own election, the Monitoring Officer will **call for a motion that a non-executive Member of the Council take the chair to** preside for the first agenda item of business to Elect the Mayor. In the case of an equality of votes, the person presiding at the meeting, ~~provided they are a councillor,~~ shall give a casting vote in the case of an equality of votes”.

- (b) CPR 4.2 – Business at Extraordinary Meetings (page 109 of the agenda): Amend paragraph (vi) so that it reads as follows:

“(vi) consider the items of business for which the extraordinary meeting has been called, **and deal with any business remaining from the last Council meeting.**”

- (c) CPR 15.12 - Motions which may be moved during debate (page 124 of the agenda): Amend first paragraph so that it reads as follows:

“When a motion is under debate, no other motion may be moved except the following procedural **or closure** motions, which may be moved by a member, without comment, at the end of a speech by another member.”

- (d) CPR 25.4 – Leader of the Council (page 134 of the agenda): Amend the first paragraph so that it reads:

“The Leader of the Council, or Deputy Leader in their absence, may attend any meeting of a Committee and speak **once** on any item under consideration as of right, unless they have a relevant interest in the matter that would preclude them from being present.”

Officers have no issue with any of the amendments suggested by WBC’s Standards & General Purposes Committee.

The Committee is asked to consider the draft new Council Procedure Rules, as set out in Appendix 2 to the report, and whether the amendments suggested by WBC’s Standards & General Purposes Committee should be supported.

AGENDA ITEM 8: THE COMMITTEE'S WORK PROGRAMME

The Committee will recall that an independent review of governance across the Council had been commissioned by the former Chief Executive. The review has been conducted by SOLACE and the Committee is asked to note that, following consultation with the chairman, a report on the outcome of the review, including findings and recommendations, will be submitted to this Committee at a special meeting on **Wednesday 15 May 2024 at 7pm**.

AGENDA ITEMS 10 AND 11 - WHISTLEBLOWING REPORTS

Copies of the two exempt reports, which were circulated to the Committee yesterday (10 April 2024), are attached.

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